

Purchase a Tennis Permit from your Desktop Computer

Click: www.hptx.org/recreation and sign in.

1. Click **CATALOG**.
2. Then the **Tennis Permits Tab**.
Read the important information FIRST!
3. Click on **(Year) Individual Tennis Permit**.

The screenshot displays the website's navigation and content. At the top, there are links for 'Catalog', 'Account', and 'Connect'. A secondary navigation bar includes 'Internal', 'Policies', 'Help', and 'Log Out'. A shopping cart icon shows 'Cart Empty'. The main navigation bar has 'Welcome!' with a notification icon '0', 'Tennis Permits' with a notification icon '1', and 'Tennis Reservations' with a notification icon '11'. The 'Tennis Permits' section is active, showing a 'SEASON PERMITS' header and a 'Tennis Permit' sub-header. Below this, there is a warning message, a note about browser compatibility, and information about town ordinance, access, permits, reservations, and locations. At the bottom, a table lists permit options.

2024 Individual Tennis Permit	Location TBD	18/up	Daily	01/01-12/31	7am-10pm	\$40
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4. Make sure to select the name of the *Account Holder only*.
(CivicRec only allows the person designated as the head of the account to make facility reservations. For other family members to be able to make tennis/pickleball court reservations, they will need to have a separate CivicRec account, and purchase a Tennis Permit for that account.)

2024 Individual Tennis Permit Location TBD 18/up Daily 01/01-12/31 7am-10pm \$40

2024 Tennis Permit is good January 1, 2024 - December 31, 2024.

Activity Tennis Permit
Session 2024 Individual Tennis Permit
Location Multiple Locations
Facility Multiple Facilities
Date Range 01/01-12/31
Schedule Details 7a-10p every Mon/Tue/Wed/Thu/Fri/Sat/Sun from Jan 1 to Dec 31
Age/Gender 18/up
Fee \$40.00
Registration Dec 1-Dec 31

ACCOUNT MEMBERS

- Holly Russell (Adult)
Eligible
- Add Account Member

[Add To Cart](#)

5. Click on the shopping cart in the upper right corner, and click the green **CHECKOUT** button.
6. Agree to the **Prompt** (These rules are set by ordinance and match the rules from previous

Catalog Account Connect Internal Policies Help Log Out

Prompts \$40.00 1 item

Prompt	Response
General Prompts	
1. By clicking this, you agree to:	<input checked="" type="checkbox"/> I Agree
1. The term of this permit is for a period beginning at the date of issuance and expiring on December 31, 2023, but shall be valid only so long as the Permit Holder is a resident of the Town; and	
2. It is understood that the Town assumes no liability for any damage or injury for the Permit Holder's and/or his/her guest's use of a Town tennis court; and	
3. Permit Holder shall be responsible for any damage to a Town tennis court by reason of a Permit Holder's use; and	
4. Permit is nontransferable, use by other than the registered owner is unlawful; and	
5. Permit Holder agrees to abide by all provisions of Town Ordinance No. 789 as amended.	

[CHECKOUT FOR HOLLY RUSSELL](#)

- [Browse Catalog](#)
- [Prompts](#)**
- [Payment](#)
- [Review & Confirm](#)
- [Receipt](#)

[Submit Responses](#)

[Browse Catalog](#)

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applications.) Click **Submit Responses**.

7. Enter payment information and then click **Review Transaction**.
8. And then click **Complete Transaction**.
9. The system will generate a **receipt**, which will be confirmation that the transaction is complete. [Tennis court permit purchases are processed on business days, 7:30 a.m. - 4:30 p.m. If a permit is purchased over a weekend or holiday, it will be processed on the next business day. Please allow up to an hour for your account to update and the account to be capable of making reservations.](#)
10. For questions or assistance with purchases, please call Customer Service at 214-521-4161 during normal business hours.