

MINUTES OF A MEETING OF THE TOWN COUNCIL OF THE TOWN OF HIGHLAND PARK, TEXAS, HELD AT THE TOWN HALL, 4700 DREXEL DRIVE, HIGHLAND PARK, TX, 75205, AT 8:00 A.M. ON TUESDAY, DECEMBER 2, 2025.

Mayor Will C. Beecherl, Mayor Pro Tem Don Snell, and Council Members Alan Friedman, Marc Myers, Lydia Novakov, and Leland White attended the meeting.

- I. Mayor Will C. Beecherl called the meeting to order at 8:00 a.m.
- II. Mayor Will C. Beecherl gave the Invocation.
- III. PUBLIC COMMENT

Mayor Beecherl asked if anyone wished to address the Town Council about any item listed on the agenda and explained that the Town Council may not discuss or make decisions on items not listed on the agenda. Public comments are limited to three minutes per speaker unless otherwise required by law. Items suggested for action may be placed on a future agenda at the Town Council's discretion. No comment was made.

IV. RECOGNITION

Recognition of the Certificate of Achievement for Excellence in Financial Reporting awarded by the Government Finance Officers Association for the Town's 2024 Annual Comprehensive Financial Report. John Samford, C.P.A., Director of Finance, stated that the Town of Highland Park has participated in the Government Finance Officers Association ("GFOA") Certificate of Achievement program since 1982 and has earned the award 43 times. This certificate is the highest recognition in governmental accounting. As of November 13, 2025, the Town is one of only 37 municipalities in Texas and 916 nationwide to receive the award for the Fiscal Year ending in 2024. This achievement reflects the collective efforts of the Town's Finance Department team. The award would not have been possible without the support and leadership of Tobin Maples, Town Administrator, and Taylor Lough, Assistant Town Administrator, as well as the Finance and Audit Advisory Committee, and the Mayor and Town Council.

Recognition and presentation of the ICC/IAEI ElectriCity Certificate for the Town of Highland Park. Jeff Armstrong, A.I.C.P., explained that ElectriCity is an ICC/IAEI recognition program that honors cities and towns that demonstrate a strong commitment to electrical safety, professional training, and code compliance. Town employees recently completed IAEI's ElectriCity training for residential/commercial electrical inspection, which equips staff with essential knowledge for consistent, high-quality inspections.

V. CONSENT AGENDA

On a motion made by Mayor Pro Tem Don Snell, seconded by Council Member Marc Myers, the Town Council voted unanimously to approve Items A. through J. on the Consent Agenda. Prior to the vote, Mayor Beecherl explained that all items under the Consent Agenda are considered

routine or discussed at a previous meeting. There will be no separate discussion of items unless a request by a Council Member is made prior to the Town Council voting on the motion.

- A. Take action on the purchase of a replacement vehicle for the Parks Department.*
- B. Take action on FY25-26 DPS Capital Expenditure - Ambulance purchase.*
- C. Take action on FY25-26 DPS Capital Expenditure - TASER weapons platform purchase.*
- D. Take action on the revisions to the Highland Park Library's Material Selection Policy.*
- E. Take action on the purchase of water meters as part of the FY 2026 Annual Water Meter Replacement Program.*
- F. Take action on the 2026 Town Council meeting schedule.*
- G. Take action on an Ordinance Releasing and Abandoning a Portion of Public Right-of-Way Between 4224 and 4216 Armstrong Parkway.*
- H. Take action on the minutes of the Special Town Council Meeting held on November 3, 2025.*
- I. Take action on the minutes of the Town Council meeting held on November 4, 2025.*
- J. Take action on the minutes of the Town Council study session held on November 4, 2025.*

VI. MAIN AGENDA

A. Review, discuss, and take action to extend the construction time period for a new single-family residence at 3821 Gillon Ave from November 30, 2025, to February 1, 2026. An extension of two months. Jeff Armstrong, A.I.C.P, Director of Community Development, stated that the applicant, James Cox of Hawkins-Welwood Homes, requests a two-month extension of the building permit for the new residence at 3821 Gillon Avenue, issued initially on May 17, 2023, and previously extended by the Town Council to November 30, 2025. The additional extension to February 1, 2026, is needed to complete interior work by mid-December and exterior work by the end of January. Staff recommends approval with a condition requiring implementation of the Construction Management Plan, limiting the project to four parking placards, consistent with recent large-scale residential projects. No citizen complaints have been recorded. On a motion made by Council Member Alan Friedman, seconded by Council Member Lydia Novakov, the Town Council voted unanimously to approve an extension of the construction time period for a new single-family residence at 3821 Gillon Ave from November 30, 2025, to February 1, 2026. An extension of two months.

B. Review, discuss, and take action on acceptance of donations from the Highland Park Quality of Life Foundation to the Department of Public Safety and the Highland Park Library. Chuck McGinnis, Director of the Department of Public Safety, and Kortney Nelson, Town Librarian, explained that on November 10, 2025, the Highland Park Quality of Life Foundation (“HPQLF”) held its Annual Meeting to review funding requests from Town departments. The Board approved several initiatives benefiting the Highland Park Department of Public Safety (“HP DPS”) and the Highland Park Library. HP DPS requested support for two projects: (1) the purchase of Cowboy

hats as part of sworn officers' uniforms and (2) the establishment of a rifle program, including the procurement of rifles, ammunition, and reimbursement for training time. The Board authorized funding not to exceed \$370,000 to cover both initiatives. The Library presented a series of online resource renewals, including America's News & HeritageHub, Consumer Reports, JSTOR, Kanopy, The New York Times Digital Access, WSJ.com, and others, as well as funding for two recurring immersive events. Additional proposals included 3D printing technology, archival display furnishings, and a mobile kitchen cart to expand culinary programming. The Board approved funding not to exceed \$85,000 for these renewals and new projects. Per Town policy, any donation exceeding \$50,000 requires Town Council approval before acceptance. On a motion made by Council Member Leland White, seconded by Mayor Pro Tem Don Snell, the Town Council voted unanimously to approve donations from the Highland Park Quality of Life Foundation to the Department of Public Safety and the Highland Park Library.

C. Review, discuss, and take action on an ordinance to amend the Fiscal Year 2025-26 Budget, with amendments, in the amount not to exceed \$14,945. Taylor Lough, Assistant Town Administrator, reported that on September 2, 2025, the Town Council adopted the Fiscal Year 2025-26 Budget ("FY26 Budget") through Ordinance No. 2148. Following adoption, staff identified duplicative charges that were inadvertently applied to each case as part of the court technology and court security components of the Local Consolidated Fee. Specifically, an additional \$3 per case was charged for Court Security, and an additional \$4 per case was charged for Court Technology. In coordination with Judge Hammack and the Town's legal team, staff proposes issuing refunds for the overcharges collected between December 2, 2024, and September 16, 2025, when the issue was corrected. To facilitate the refunds, increases in appropriations of \$8,540 in the Court Technology Fund and \$6,405 in the Court Security Fund are required, to be funded through available fund balances in each respective fund. On a motion made by Town Council Member Lydia Novakov, seconded by Council Member Marc Myers, the Town Council voted unanimously to approve an ordinance to amend the Fiscal Year 2025-26 Budget, with amendments, in the amount not to exceed \$14,945.

D. Review, discuss, and take action authorizing the Town Administrator to execute a service agreement with ENVIROdredge, LLC for the Exall Lake Dredging project. Lori Chapin, P.E., Director of Engineering, explained that Exall Lake, which is part of Turtle Creek, is located upstream of Exall Dam and the Pedestrian Bridge adjacent to Lakeside Drive. Silt is carried by high-velocity water within the main channel of Turtle Creek during storm events. It is deposited throughout the lake as the velocity decreases upstream of the dam. Dredging helps reset a lake's lifecycle. Portions of the lake were dredged in 2016. Additionally, in July 2024, the Town Council approved emergency dredging to remove material from Teddy Bear Cove. The Town has been working with ENVIROdredge, LLC, which provides a cost-effective removal method that includes placing large bags (i.e., 100 feet by 30 feet by 5 feet high) that remain in place for dewatering and drying. After the material dries, it is removed and disposed of at an approved facility.

ENVIROdredge, LLC, performed a sediment analysis in August 2023. In situ volumes were evaluated using a manual probe to measure the water depth and magnitude of unconsolidated sediment depth at each data point down to the hard bottom. Random measurements were taken throughout various locations of the lake, and a volume was estimated. That analysis yielded 36,400 cubic yards. Town staff have been working with the property owner at 4101 Beverly Drive and have received permission to use their property for the Exall Lake Dredging project, which includes placing the large bags, storing, dewatering, and drying the material. The Town Attorney has prepared the Access and Use License Agreement, outlining specific requirements for timing, placement, and removal, which the property owner and the Town will execute. On a motion made by Council Member Alan Friendman, seconded by Council Member Lydia Novakov, the Town Council voted unanimously to approve authorizing the Town Administrator to execute a service agreement with ENVIROdredge, LLC for the Exall Lake Dredging project.

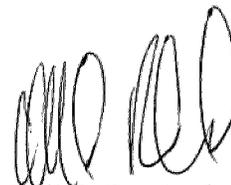
E. Review, discuss, and take action on a resolution casting the Town's vote for the Board of Directors of the Dallas Central Appraisal District. Joanna Mekeal, T.R.M.C., stated that the Town of Highland Park is an eligible taxing entity of Dallas County. The governing body of each taxing unit is entitled to vote to elect members to the Dallas Central Appraisal District ("DCAD") Board of Directors. Votes must be cast in an open meeting by resolution, and the resolution ballot must be submitted to the Dallas Central Appraisal District ("DCAD") Chief Appraiser before December 15, 2025. DCAD provided the number of votes for each county, city, school district, and college district that is entitled to vote. The Town of Highland Park has four votes allocated. There are 13 nominees on the official ballot. The Chief Appraiser will count the votes, declare the two candidates who received the largest cumulative votes elected, and submit the results to each taxing unit and to the candidates before December 31, 2025. The Town Council is not required to cast a vote. The Town Council did not cast a vote for the Board of Directors of the Dallas Central Appraisal District.

VII. ADJOURNMENT

Mayor Beecherl adjourned the Town Council meeting at 8:35 a.m.

APPROVED on the 6th day of January 2026.

APPROVED:



Will C. Beecherl
Mayor

ATTEST:

A handwritten signature in black ink, appearing to read "Joanna Mekeal". The signature is written in a cursive style with a large initial 'J'.

Joanna Mekeal
Town Secretary