

MINUTES OF A MEETING OF THE TOWN COUNCIL OF THE TOWN OF HIGHLAND PARK, TEXAS, HELD AT THE TOWN HALL, 4700 DREXEL DRIVE, HIGHLAND PARK, TX, 75205, AT 8:00 A.M. ON TUESDAY, OCTOBER 1, 2024.

Mayor Will C. Beecherl, Mayor Pro Tem Don Snell, and Town Council Members Alan Friedman, Marc Myers, and Lydia Novakov attended the meeting. Council Member Leland White was absent.

- I. Mayor Will C. Beecherl called the meeting to order at 8:00 a.m.
- II. Mayor Will C. Beecherl gave the Invocation.
- III. PUBLIC COMMENT

Mayor Beecherl asked if anyone wished to address the Town Council about any item listed on the agenda and explained that the Town Council may not discuss or make decisions on items not listed on the agenda. Public comments are limited to three minutes per speaker unless otherwise required by law. Items suggested for action may be placed on a future agenda at the Town Council's discretion. There was no comment.

IV. CONSENT AGENDA

On a motion by Council Member Marc Myers, seconded by Council Member Lydia Novakov, the Town Council voted unanimously to approve Items A. through B. on the Consent Agenda. Prior to the vote, Mayor Beecherl explained that the Town Council reviewed these items before the meeting.

- A. *Take action on the minutes of the Town Council meeting held on September 17, 2024.*
- B. *Take action on the minutes of the Town Council study session held on September 17, 2024.*

V. MAIN AGENDA

A. Review, discuss, and take action authorizing the Town Administrator to execute a contract with Motorola and to execute Change Order #1 with Landmark for the relocation of the DPS radio system. Chuck McGinnis, Director of Public Safety, explained that the Department of Public Safety ("DPS") radio system is installed adjacent and mounted to the existing elevated storage tank at the Service Center in the Town of Highland Park. This radio equipment is part of a truncated communication network that forms a triangular connection with two additional towers located on Fondren Drive and Northwest Highway in University Park. This system operates on the P25 standard, facilitating seamless communication between multiple jurisdictions during large scale events. The radio equipment located at the Service Center serves as HPDPS's primary radio communication site, enhancing the effectiveness of portable radios within buildings and providing redundancy for the overall system. With the construction of the new elevated storage tank and the decommissioning of the existing one, the radio equipment will be relocated to the new site to ensure the continued effectiveness of communication capabilities. This process involves two primary steps: (1) Construction of the foundation, relocation of the shelter and generator, installation of coaxial cable, provision of new power and fiber, and installation of new antennas, microwave dishes, cables, and grounding systems; and (2) Decommissioning of the existing site,

followed by the commissioning and integration of the new site. Two companies, Landmark Structures ("Landmark") and Motorola Solutions, Inc. ("Motorola"), will collaborate on this project. Landmark will undertake Step 1, while Motorola will execute Step 2, encompassing the final phase of commissioning and integration for the new site. In response to a question raised by Council Member Myers, Chief McGinnis explained that the estimated disruption to radio service during the relocation is approximately 48 hours. Over the past two years, staff have worked with its consultants, Motorola and Landmark, to advance this project. Along with Kimley-Horn, staff engaged Mission Critical Partners, LLC ("MCP") throughout this project due to their subject matter expertise in radio communications and implementation, ensuring confidence that the scope of work provided by Landmark and Motorola will accomplish the desired result. The efforts of staff and consultants have successfully reduced the initial proposal cost from nearly \$1.3 million to just over \$720,000. On a motion made by Council Member Marc Myers, seconded by Council Member Lydia Novakov, the Town Council unanimously voted to authorize the Town Administrator to execute a contract with Motorola and to execute Change Order #1 with Landmark for the relocation of the DPS radio system.

B. Review, discuss, and take action authorizing the Town Administrator to execute a service agreement with ENVIROdredge, LLC for the dredging of Exall Lake. This item was not discussed.

C. Review, discuss, and take action authorizing the Town Administrator to execute an Interlocal Agreement between the Highland Park Independent School District and the Town of Highland Park for public safety services. Chuck McGinnis, Director of Public Safety, stated that, over the past decade, the Town has entered into four separate Interlocal Agreements ("ILA") with Highland Park Independent School District ("HPISD") and the City of University Park ("UP"). These agreements were established to ensure the safety and security of the Town's children while at school and traveling to and from school. To streamline administration and reduce potential liability, staff recommends consolidating these four ILAs into a single ILA with HPISD. This consolidation aims to eliminate billing complexities and limit the Town's liability, particularly concerning the direct payment of a portion of salaries for two officers employed by a different jurisdiction. The initial two ILAs were established with UP to reimburse 25% of the compensation and benefits for a Drug Abuse Resistance Education ("DARE") officer stationed in McCulloch Intermediate School and for 25% of the salary and benefits for a School Resource Officer ("SRO") stationed in Highland Park High School. For fiscal year 2025, the costs are \$26,793 for the DARE officer and \$28,955 for the SRO, totaling \$55,748. This amount will be adjusted annually based on officer salaries and annual raises. The third ILA pertains to the provision of crossing guard services for citizens walking or biking to and from school at designated crosswalks throughout the Town. HPISD currently contracts with All City Management Services ("ACMS") for this service, which covers 13 intersections before and after school. The cost for this service in fiscal year 2025 is \$216,988.20. This amount may vary annually depending on the service rate set by ACMS or any rebid of the contract by HPISD. The fourth ILA pertains to the School-Based Law Enforcement Program ("SBLE"), through which the Town historically allocates \$200,000 annually to the HPISD to fund two police officers—one stationed at Armstrong Elementary School and one at Bradfield Elementary School. The proposed new single ILA includes provisions for the associated costs of this service, incorporating a not-to-exceed adjustment of \$210,000 to support the current salaries and benefits of these officers. It is important to note that any amendments to the proposed ILA that would result in expenditures exceeding \$210,000 in any given year will require approval from the Town Council. On a motion made by Mayor Pro Tem Don Snell, seconded by Council Member Alan Friedman, the Town Council unanimously voted to authorize the Town

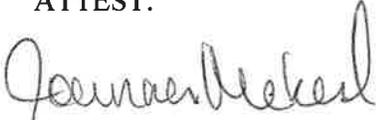
Administrator to execute an Interlocal Agreement between the Highland Park Independent School District and the Town of Highland Park for public safety services.

Mayor Beecherl adjourned the Town Council meeting at 8:12 a.m.

Approved on this the 15th day of October 2024.

APPROVED:

Will C. Beecherl
Mayor

ATTEST:

Joanna Mekeal
Town Secretary