

MINUTES OF A MEETING OF THE TOWN COUNCIL OF THE TOWN OF HIGHLAND PARK, TEXAS, HELD AT THE TOWN HALL, 4700 DREXEL DRIVE, HIGHLAND PARK, TX, 75205, AT 8:00 A.M. ON TUESDAY, SEPTEMBER 17, 2024.

Mayor Will C. Beecherl, Town Council Members Alan Friedman, Marc Myers, Lydia Novakov and Leland White attended the meeting. Mayor Pro Tem Don Snell was absent.

- I. Mayor Will C. Beecherl called the meeting to order.
- II. Council Member Leland White gave the Invocation.
- III. PUBLIC COMMENT

Mayor Beecherl asked if anyone wished to address the Town Council about any item listed on the agenda and explained that the Town Council may not discuss or make decisions on items not listed on the agenda. Public comments are limited to three minutes per speaker unless otherwise required by law. Items suggested for action may be placed on a future agenda at the Town Council's discretion. There was no comment.

IV. CONSENT AGENDA

On a motion by Council Member Leland White, seconded by Council Member Marc Myers, the Town Council voted unanimously to approve Items A. through C. on the Consent Agenda. Prior to the vote, Mayor Beecherl explained that the Town Council reviewed these items before the meeting.

- A. *Take action on the minutes of the Town Council meeting held on September 3, 2024.*
- B. *Take action on the minutes of the Town Council study session held on September 3, 2024.*
- C. *Take action authorizing the Town Administrator to execute an engagement with Weaver and Tidwell, LLP as the Town's independent auditor to conduct the annual audit for the fiscal year ending September 30, 2024.*

V. MAIN AGENDA

A. *Review, discuss, and take action authorizing the Town Administrator to execute a consulting agreement with del Carmen Consulting, LLC for services rendered to the Highland Park Department of Public Safety and the Highland Park Municipal Court.* Chuck McGinnis, Director of Public Safety, explained the Highland Park Department of Public Safety ("HPDPS") and the Municipal Court have contracted with Dr. Alex del Carmen Consulting since 2014 to provide a third-party objective analysis and report to the Town Council on racial profiling by HPDPS officers on traffic contacts and in the court system. Dr. Alex del Carmen is a nationally renowned expert on the topic of racial profiling, court procedure, and best practices. Dr. del Carmen is also kept on retainer by HPDPS to provide review of any use of force case and provide independent analysis as requested. In response to a question raised by Mayor Beecherl, Chief McGinnis confirmed that working with Dr. del Carmen is going above what is required by law. On a motion made by Council Member Alan Friedman, seconded by Council Member Marc Myers, the Town Council voted unanimously to authorize the Town Administrator to execute a consulting

agreement with del Carmen Consulting, LLC for services rendered to the Highland Park Department of Public Safety and the Highland Park Municipal Court.

*B. Review, discuss, and take action authorizing the Town Administrator to execute an Interlocal Agreement between the Highland Park Independent School District and the Town of Highland Park for public safety services.* This item was not discussed.

*C. Review, discuss, and take action authorizing the Town Administrator to execute Amendment No. 2 to the Interlocal Agreement with Dallas County for participation in the Household Hazardous Waste Program.* Lori Chapin, P.E., Director of Engineering, stated that the Town has participated with Dallas County and 16 municipalities in the Dallas Area Household Hazardous Waste Network ("HHW Network") since its inception in 1994. The purpose of the HHW Network is to minimize or eliminate the improper disposal of household hazardous waste into landfills and/or stormwater infrastructure through reuse, recycling, education, collection, and disposal. Dallas County provides program project management and operation of the HHW Network at the Home Chemical Collection Center ("Collection Center"). The fixed operational and capital program cost of the HHW Network is shared by the member cities and is based on the percentage of service area derived from the number of single-family households. The Town provides three forms of household hazardous waste ("HHW") collection services including the Collection Center, an on-call collection service, and the biannual local mobile collection events. In response to a question raised by Council Member Myers, Ms. Chapin explained that the on-call collection service allows a resident to contact the Town and request a pick-up of the HHW at their residence for a flat fee of \$160.00. On a motion made by Council Member Marc Myers, seconded by Council Member Lydia Novakov, the Town Council unanimously voted to authorize the Town Administrator to execute Amendment No. 2 to the Interlocal Agreement with Dallas County for participation in the Household Hazardous Waste Program.

*D. Review, discuss, and take action on a purchase in the amount of \$287,343.61 to replace the Town's network infrastructure.* Shone Doville, Information Technology Manager, explained that the network infrastructure is the backbone of communication services between all Town locations for computer applications, phones, video surveillance, internet, door access controls, and the data center. The current infrastructure network equipment is reaching its end-of-life, and the equipment manufacturer is discontinuing maintenance and support services for several core pieces of the infrastructure. The purchase of networking equipment and services will be from Flair Data Systems Inc. under cooperative contracts that were bid by the State of Texas Department of Information Resources (DIR-TSO-2542). On a motion made by Council Member Leland White, seconded by Council Member Alan Friedman, the Town Council unanimously voted to approve a purchase in the amount of \$287,343.61 to replace the Town's network infrastructure.

*E. Review, discuss, and take action on an ordinance amending the Fiscal Year 2023-24 Adopted Budget.* John Samford, C.P.A, Director of Finance, explained that the current budget was adopted by the Town Council on September 12, 2023. Through the course of the year, Town staff identified amendments to the Adopted Budget for Town Council's consideration. The proposed amendments include an increase to the Parks Department and the Swimming Pool Department budgets for costs incurred from summer storm cleanup; an increase to the Information Technology Department resulting from higher than anticipated cost of the Microsoft Enterprise Agreement; and an increase to the Non-Departmental budget for the purchase of OpenGov software.

Additionally, funds are being allocated to enable repayment of the fiscal year 2024 portion of sales taxes that were previously paid to the Town in error. The proposed budget amendment increases appropriations of the Town's Adopted Budget for Fiscal Year 2023-24 by \$552,662.00. On a motion made by Council Member Leland White, seconded by Council Member Alan Friedman, the Town Council unanimously voted to approve an ordinance amending the Fiscal Year 2023-24 Adopted Budget.

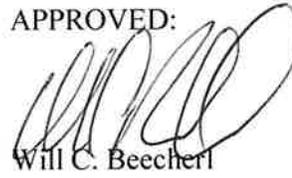
ORDINANCE NO. 2136

AN ORDINANCE OF THE TOWN OF HIGHLAND PARK, TEXAS, AMENDING  
THE TOWN'S ADOPTED FISCAL YEAR 2023-24 COMBINED BUDGET.

Mayor Beecherl adjourned the Town Council meeting at 8:13 a.m.

Approved on this the 1<sup>st</sup> day of October 2024.

APPROVED:



Will C. Beecherl  
Mayor

ATTEST:



Joanna Mekeal  
Town Secretary