

MINUTES OF A MEETING OF THE TOWN COUNCIL OF THE TOWN OF HIGHLAND PARK, TEXAS, HELD AT THE TOWN HALL, 4700 DREXEL DRIVE, HIGHLAND PARK, TX, 75205, AT 8:00 A.M. ON TUESDAY, AUGUST 16, 2022.

Present at the meeting were Mayor Will C. Beecherl, Mayor Pro Tem Craig Penfold, and Town Council Members Don Snell, Lydia Novakov, Marc Myers and Leland White.

Mayor Beecherl introduced himself, called the work session to order at 8:00 a.m., and asked if any Town Council Members wished to discuss any of the items on the Regular Agenda, to which there was no discussion.

Mayor Beecherl closed the work session at 8:02 a.m.

Mayor Beecherl gave the Invocation.

Mayor Beecherl asked if anyone wished to address the Town Council and explained that the Town Council may not discuss or make decisions on items not listed on the agenda. Issues raised may be referred to staff for research and possible future action. No comment was made.

PROCLAMATION

Mayor Beecherl presented a proclamation to the Highland Park Harvey R. "Bum" Bright Library designating September 2022, as Library Card Sign-Up Month. Kortney Nelson, Town Librarian, and Randal Cross, Adult Services Librarian, were present to receive the proclamation. Mayor Beecherl thanked the Library staff for all of their hard work.

PUBLIC HEARING

Conduct a public hearing to receive citizen comments on the Proposed Combined Operating and Capital Budget for Fiscal Year 2022-23. The purpose of this public hearing is to provide a forum for public comments on the Proposed FY 2022-23 Combined Budget ("Proposed Budget").

On July 29, 2022, the Town Administrator submitted the Proposed Budget to the Town Council, the Town Secretary, and the Finance and Audit Advisory Committee. The Texas Local Government Code requires that the Town hold a public hearing on the Proposed Budget. Notice of this public hearing was published in the *Daily Commercial Record* on August 4, 2022, and August 15, 2022, and posted on the Town's website. A final public hearing will be held on September 6, 2022, at 8:00 am. No comment was made.

CONSENT AGENDA

On a motion by Mayor Pro Tem Craig Penfold, seconded by Council Member Lydia Novakov, the Town Council voted unanimously to approve Items A. through C. on the Consent Agenda. Prior to the vote, Mayor Beecherl explained that the Town Council reviewed these items prior to the meeting.

- A. Consider approval of engaging Weaver and Tidwell, L.L.P. as the Town's independent auditor to conduct the annual audit for the fiscal year ending September 30, 2022.
- B. Consider approval of the minutes of the Town Council study session held on August 2, 2022.
- C. Consider approval of the minutes of the Town Council meeting held on August 2, 2022.

MAIN AGENDA

Review and discuss a proposal to set a preliminary property tax rate of \$0.230000 per \$100 of taxable assessed value, and schedule one public hearing to receive public comments regarding the proposal to consider the tax increase.

Steven Alexander, CPA, Director of Administrative Services and Chief Financial Officer, explained that the Texas Property Tax Code requires that when a proposed tax rate exceeds the "no-new-revenue tax rate," the taxing unit's governing body must vote on a proposal to consider a tax increase. Additionally, the governing body must vote to place a proposal to adopt the rate on the agenda of a future meeting as an action item. The vote does not bind the governing body to the preliminary tax rate set; however, should the Town Council at a later date consider a tax rate other than the set preliminary tax rate, it cannot consider a higher tax rate. The attached 2022 Tax Calculation Worksheet details the computation of the Town's "no-new-revenue tax rate" and "voter-approval tax rate." The Town's "no-new-revenue tax rate" is \$0.209555, and the "voter-approval tax rate" is \$0.239510 per \$100 taxable assessed valuation. The staff recommends that the Council vote to set the preliminary tax rate of \$0.230000 per \$100 valuation and place a proposal to adopt a property tax rate of \$0.230000 per \$100 taxable assessed value on the agenda for the Town Council meeting on Tuesday, September 13, 2022. On a motion made by Mayor Pro Tem Craig Penfold, seconded by Council Member Snell, the Town Council unanimously approved the motion.

Mayor Beecherl adjourned the Town Council meeting at 8:12 a.m.

Approved on this the 6th day of September 2022.

APPROVED:

Will C. Beecherl
Mayor

ATTEST:

Holly Russell
Interim Town Secretary