

MINUTES OF A STUDY SESSION OF THE TOWN COUNCIL OF THE TOWN OF HIGHLAND PARK, TEXAS, HELD AT TOWN HALL, 4700 DREXEL DRIVE, HIGHLAND PARK, TX, 75205 AT 8:16 A.M. ON TUESDAY, JUNE 21, 2022.

Present at the meeting were Mayor Will C. Beecherl, Mayor Pro Tem Craig Penfold, and Council Members Marc Myers, and Leland White. Absent were Town Council Members Lydia Novakov and Don Snell.

UPCOMING AGENDA DISCUSSION

Future Agenda Discussion

Review, discuss, and consider approval of a resolution confirming the appointment of the alternate representative to the North Central Texas Council of Governments Regional Transportation Council (RTC). Joanna Mekeal, Town Secretary, explained the Town of Highland Park and the City of University Park share the appointment of an alternate member to the RTC. This year, the Mayor of Highland Park and the Mayor of University Park recommends Council Member Marc Myers be appointed as an alternative representative to the RTC. The RTC is the independent transportation policy body of the federally required Metropolitan Planning Organization, staffed through the North Texas Council of Governments. The RTC meets on the second Thursday of each month, and the RTC's 44 members include officials from the metropolitan area and representatives from each of the area's transportation providers. In response to a question raised by Council Member White, Bill Lindley clarified that this position is not related to the DART council, and that the committee makes local transportation planning recommendations to the State. Mayor Beecherl asked the Town Council if they had any questions, to which there were none. On a motion by Mayor Pro Tem Craig Penfold, seconded by Council Member Leland White, the Town Council voted unanimously to approve of a resolution confirming the appointment of the alternate representative, Town Council Member Marc Myers, to the North Central Texas Council of Governments Regional Transportation Council (RTC).

RESOLUTION NO. 009-22

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF HIGHLAND PARK, TEXAS, JOINING IN THE APPOINTMENT OF AN ALTERNATE REPRESENTATIVE FOR THE CITY OF DALLAS, THE TOWN OF HIGHLAND PARK, AND THE CITY OF UNIVERSITY PARK TO THE REGIONAL TRANSPORTATION COUNCIL OF THE NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS; AND PROVIDING AN EFFECTIVE DATE.

Reports

Review and discuss a report on the proposed staffing and management analysis of the Department of Public Safety. Paul Sandman, Director of the Department of Public Safety, explained in 1977, the Town moved to consolidate the police and fire departments and create a cross-trained Department of Public Safety (DPS). There have been staffing and structural changes to the DPS over the past 45 years; the last independent analysis of the staffing and management of DPS was completed in April 1984, by the Texas Commission on Law Enforcement Officer Standards and

Education. The department believes it is time to evaluate current operational and administrative capabilities. To complete this analysis, DPS staff is considering Alexander Weiss Consulting. This firm has studied police and fire consolidation for decades and are considered academic leaders in the staffing and management of consolidated public safety departments. Bill Lindley, Town Administrator, and Chief Sandman answered questions from the Town Council regarding DPS restructuring and staffing, as well as the recent changes in staff schedules, and the many hours of continuing education that all emergency staff must receive. Other topics discussed included current staffing overtime, and the apparent increase in emergency calls. The Town Council was also reassured that the Town would not pay for data that was previously gathered by DPS. Mayor Beecherl asked the Town Council if they had any further questions, to which there were none.

Review and discuss the monthly Financial and Investment Report for the period ending April 30, 2022. Karen Kurtin, Deputy Chief Financial Officer, reported on the Financial and Investment Report for the period ending April 30, 2022, which marks the completion of the seventh month of the 2021-22 fiscal year. Therefore, the Year-to-Date percentage for budgetary comparison purposes is 58.3%. General and Utility Fund combined revenues amount to \$28,608,774 which is 75.3% of the annual budgeted amounts. The General and Utility Fund combined expenditures and encumbrances amount to \$21,463,340 or 58.3% of the Fiscal Year 2021-22 Combined Budget. The total market value of the Town's cash and investment portfolio on April 30th was \$56,794,482, yielding an average weighted return of 0.50%, with an average maturity of 77 days. Compared to year-to-date projections, property taxes are 100.1%, sales taxes are 157.3%, building permits are 138.2%, and water sales are 101.3%. Mayor Beecherl asked the Town Council if they had any questions, to which there were none.

Review and discuss the development of the Fiscal Year 2022-23 Combined Operating and Capital Budget. Steve Alexander, CPA., Director of Administrative Services and CFO, opened the discussion in accordance with the Town Charter, that each year the staff develops a proposed budget to submit to the Town Council for the ensuing fiscal year. The budget ultimately adopted by the Town Council is the result of a process that receives input from citizens, Town Departments, Town Management, and the Town Council. This report was an opportunity for staff to receive comments from the Council relating to the Fiscal Year 2022-23 Combined Operating and Capital Budget (the "FY 2023 Budget") process and/or any items the Town Council would like the staff to consider, study, or incorporate into the FY 2023 Budget. While there will be additional opportunities for the Town Council to provide direction regarding the FY 2023 Budget, this meeting is designed to receive initial input from the Town Council at a time when the departments are in the process of making submittals to be incorporated into the Proposed Budget. Mayor Beecherl asked the Town Council if they had any questions, to which there were none.

CLOSED SESSION

1. In accordance with the Texas Government Code, Chapter 551, Subchapter D, Section 551.076 - the Town Council will convene into closed session to deliberate the deployment, or specific occasions for implementation, of security personnel or devices, (school campus security).
2. In accordance with the Texas Government Code Chapter 551, Subchapter D, Section 551.071 - CONSULTATION WITH ATTORNEY - the Town Council will convene into

closed session for consultation with and legal advice from the Town Attorney regarding pending or contemplated litigation: Dr. Pamela Grayson vs. Highland Park Police Department (Civil Action No. 3:22-cv-01119-M-BK).

Mayor Beecherl recessed the study session at 9:28 a.m., and convened a closed session pursuant to: (1) Section 551.076 - the Town Council will convene into closed session to deliberate the deployment, or specific occasions for implementation, of security personnel or devices, (school campus security), and (2) Section 551.071 - consultation with attorney - the Town Council will convene into closed session for consultation with and to receive legal advice from the Town Attorney regarding pending or contemplated litigation: Dr. Pamela Grayson vs. Highland Park Police Department (Civil Action No. 3:22-cv-01119-M-BK).

Mayor Beecherl ended the closed session at 10:01 a.m., and reconvened the study session in open session at 10:02 a.m. No final action, decision, or vote was taken during the closed session.

OPEN SESSION

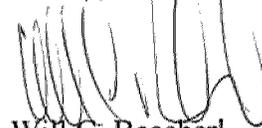
1. Pursuant to Section 551.102 of the Texas Government Code, the final action, decision, or vote regarding Closed Session Item 1. above, shall be made, if any. No motion was made.

2. Pursuant to Section 551.102 of the Texas Government Code, the final action, decision, or vote regarding Closed Session Item 2. above, shall be made, if any. No Motion was made.

Mayor Beecherl adjourned the study session meeting at 10:02 a.m.

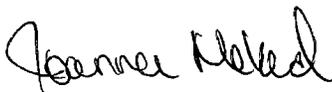
APPROVED on this 19th day of July 2022.

APPROVED:



Will C. Beecherl
Mayor

ATTEST:



Joanna Mekeal
Town Secretary