

MINUTES OF A STUDY SESSION OF THE TOWN COUNCIL OF THE TOWN OF HIGHLAND PARK, TEXAS, HELD AT TOWN HALL, 4700 DREXEL DRIVE, HIGHLAND PARK, TX, 75205 AT 8:15 A.M. ON TUESDAY, JUNE 7, 2022.

Present at the meeting were Mayor William C. Beecherl and Council Members Lydia Novakov, Craig Penfold, and Don Snell. Absent were Town Council Members Marc Myers and Leland White.

UPCOMING AGENDA DISCUSSION

Future Agenda Discussion

Review, discuss, and consider approval of a resolution confirming the Mayor's appointment of the Mayor Pro Tem. Joanna Mekeal, Town Secretary, explained that per Section 2.07 of the Town Charter provides for the Mayor to appoint one Town Council Member, with the approval of the Town Council, as Mayor Pro Tempore, who shall hold office for two years. The Mayor Pro Tempore shall perform the duties of Mayor in case of the absence or disability of the Mayor, and if a vacancy shall occur in the office of Mayor, shall become Mayor until the next regular election. Mayor Beecherl has appointed Craig Penfold to serve as Mayor Pro Tempore for a period of two years. Mayor Beecherl asked the Town Council if they had any questions, to which there were none. On a motion to by Council Member Lydia Novakov, seconded by Council Member Don Snell, the Town Council voted unanimously to approve the recommendation of a resolution confirming the Mayor's appointment of the Mayor Pro Tem.

RESOLUTION NO. 003-22

A RESOLUTION OF THE TOWN OF HIGHLAND PARK, TEXAS CONFIRMING THE APPOINTMENT OF THE MAYOR PRO TEMPORE.

Review, discuss, and consider approval of a resolution confirming the Mayor's appointment of members to the Board of Adjustment and Planning Review Board. Joanna Mekeal, Town Secretary, explained that per Section 11.02 of the Town Charter requires that members of the Board of Adjustment be appointed by the Mayor with the concurrence of the Town Council. Section 3.11.007(a) of the Town's Code of Ordinances requires members of the Planning Review Board for the Town (the "Planning Review Board") to be appointed by the Mayor with the advice and consent of the Town Council. Members of the Board of Adjustment are appointed to staggered two-year terms. On February 4, 2020, the Town Council approved Ordinance No. 2059, which established term limits beginning in June of 2020. Mayor Beecherl has appointed the following to serve a two-year term beginning on June 7, 2022 and ending on June 7, 2024: Charles "Chuck" Reeder, Chairman; Joan Clark, Member; Stacey Furst, Member; Alison Hunsicker, Member; Stephen "Steve" Swenson, Member; Nancy Rogers, Alternate Member; Jim Yoder, Alternate Member. Mayor Beecherl asked the Town Council if they had any questions, to which there were none. On a motion to by Mayor Pro Tem Craig Penfold, seconded by Council Member Lydia Novakov, the Town Council voted unanimously to approve a resolution confirming the Mayor's appointment of members to the Board of Adjustment and Planning Review Board.

RESOLUTION NO. 004-22

A RESOLUTION OF THE TOWN OF HIGHLAND PARK, TEXAS CONFIRMING THE APPOINTMENT OF MEMBERS TO THE BOARD OF ADJUSTMENT AND PLANNING REVIEW BOARD FOR TWO-YEAR TERMS EXPIRING JUNE 7, 2024, AND APPOINTING A CHAIRMAN.

Review, discuss, and consider approval of a resolution confirming the Mayor's appointment of members to the Zoning Commission. Joanna Mekeal, Town Secretary, explained that per Section 11.03 of the Town Charter requires that members of the Board of Adjustment be appointed by the Mayor with the concurrence of the Town Council. Members of the Zoning Commission are appointed to staggered two-year terms. On February 4, 2020, the Town Council approved Ordinance No. 2059, which established term limits beginning in June of 2020. Mayor Beecherl has appointed the following to serve a two-year term beginning on June 7, 2022 and ending on June 7, 2024: Margaret Keliher, Chairwoman; Brian Ficke, Member; Ralph Perry-Miller, Member; Richard "Rick" Jones, Jr., Member; and Carolyn Seay, Member. Mayor Beecherl asked the Town Council if they had any questions, to which there were none. On a motion to by Council Member Don Snell, seconded by Council Member Lydia Novakov, the Town Council voted unanimously to approve a resolution confirming the Mayor's appointment of members to the Zoning Commission.

RESOLUTION NO. 005-22

A RESOLUTION OF THE TOWN OF HIGHLAND PARK, TEXAS CONFIRMING THE APPOINTMENT OF MEMBERS TO THE TOWN'S ZONING COMMISSION.

Review, discuss, and consider approval of a resolution confirming the Mayor's appointment of members to the Finance and Audit Advisory Committee. Steve Alexander, Director of Administrative Services and CFO, explained that the Finance and Audit Advisory Committee was created in 2013. Mayor Beecherl has appointed Allen Custard, Richard Litton, and Andrew Welch to the Finance and Audit Advisory Committee. These members will serve for a two-year term ending on June 7, 2024, with Allen Custard serving as the Chairman. Mayor Beecherl also named Craig Penfold, Mayor Pro Tem, and Leland White, Town Council Member, as Ex Officio members of the Committee. Mayor Beecherl asked the Town Council if they had any questions, to which there were none. On a motion to by Council Member Don Snell, seconded by Council Member Lydia Novakov, the Town Council voted unanimously to approve a resolution confirming the Mayor's appointment of members to the Finance and Audit Advisory Committee.

RESOLUTION NO. 006-22

A RESOLUTION OF THE TOWN OF HIGHLAND PARK, TEXAS CONFIRMING THE APPOINTMENT OF MEMBERS TO THE TOWN'S FINANCE AND AUDIT ADVISORY COMMITTEE.

Review, discuss, and consider approval of a resolution appointing the Town's representative to the Dallas Area Rapid Transit Board of Directors. Joanna Mekeal, Town Secretary, explained the Bylaws for the Dallas Area Rapid Transit Authority (DART) provide for the Town of Highland Park (Town), the City of University Park, the City of Richardson, and The Town of Addison to aggregate their populations to share the appointment of a representative to DART's Board of

Directors to serve a two-year term. Since November 2011, Gary A. Slagel, former Mayor of the City of Richardson, has served as the Town's representative. His term expires on June 30, 2022. Mr. Slagel wishes to continue serving on the DART Board. Mayor Beecherl asked the Town Council if they had any questions, to which there were none. On a motion to by Town Council Member Don Snell, seconded by Council Member Lydia Novakov, the Town Council voted unanimously to approve a resolution appointing Gary A. Slagel as the Town's representative to the Dallas Area Rapid Transit Board of Directors.

RESOLUTION NO. 007-22

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF HIGHLAND PARK, TEXAS, REAPPOINTING GARY A. SLAGEL TO THE AGGREGATED POSITION OF REPRESENTATIVE TO THE DALLAS AREA RAPID TRANSIT AUTHORITY BOARD OF DIRECTORS, WHICH FRACTIONAL ALLOCATION MEMBERSHIP IS SHARED WITH THE CITY OF RICHARDSON, THE CITY OF UNIVERSITY PARK, AND THE TOWN OF ADDISON; AND PROVIDING AN EFFECTIVE DATE.

Review, discuss, and consider approval of a resolution suspending the effective date of Oncor Electric Delivery Company's requested rate change. Steve Alexander, Director of Administrative Services and CFO, explained the Town of Highland Park is a member of a 169-city coalition known as the Steering Committee of Cities Served by Oncor (Steering Committee). The Steering Committee has been in existence since the late 1980s. Empowered by city resolutions and funded by per capita assessments, the Steering Committee has been the primary public interest advocate before the Public Utility Commission, the Courts, and the Legislature on electric utility regulation matters for the last 30 years. Although Oncor has increased rates many times over the past few years, this is the first comprehensive base rate case for the Company since March 2017. Oncor Electric Delivery Company ("Oncor" or "the Company") filed an application on or about May 13, 2022, with cities retaining original jurisdiction seeking to increase system-wide transmission and distribution rates by about \$251 million or approximately 4.5% over present revenues. The Company asks the Town to approve an 11.2% increase in residential rates and a 1.6% increase in street lighting rates. If approved, a residential customer using 1,300 kWh per month would see a bill increase of about \$6.02 per month. Staff recommends that the Town Council approve the resolution suspending the effective date of Oncor Electric Delivery Company's requested rate change. The resolution suspends the effective date of the Company's rate increase for the maximum period permitted by law to allow the Town, working in conjunction with the Steering Committee of Cities Served by Oncor, to evaluate the filing, determine whether the filing complies with law, and if lawful, to determine what further strategy, including settlement, to pursue. In response to Council Member Snell's question, Mr. Alexander answered that the rate change will go to the Public Utility Commission (PUC) if negotiations fail with Oncor. On a motion to by Mayor Pro Tem Craig Penfold, seconded by Council Member Don Snell, the Town Council voted unanimously to approve a resolution suspending the effective date of Oncor Electric Delivery Company's requested rate change.

RESOLUTION NO. 008-22

A RESOLUTION OF THE TOWN OF HIGHLAND PARK, TEXAS, SUSPENDING THE JUNE 17, 2022 EFFECTIVE DATE OF ONCOR ELECTRIC DELIVERY COMPANY'S REQUESTED RATE CHANGE TO PERMIT THE TOWN TIME TO

STUDY THE REQUEST AND TO ESTABLISH REASONABLE RATES; APPROVING COOPERATION WITH THE STEERING COMMITTEE OF CITIES SERVED BY ONCOR TO HIRE LEGAL AND CONSULTING SERVICES AND TO NEGOTIATE WITH THE COMPANY AND DIRECT ANY NECESSARY LITIGATION AND APPEALS; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL FOR THE STEERING COMMITTEE.

Review and discuss an Interlocal Agreement with the City of Lucas to utilize goods and services from present and future contracts. Lori Chapin, P.E., Director of Engineering, explained that the Town Council recently approved a contract with the Pavement Doctor Corp., LLC (contractor) on May 17, 2022, for the Town's pavement preservation program. While initiating their own preservation program, the City of Lucas (City) contacted the Town regarding the quality of work by the contractor. Representatives from the City determined they would like to utilize the same contractor for their program. Based on the Town's contract provisions, pricing and quality of work by the contractor, the City desires to initiate an Interlocal Agreement (ILA) with the Town in order to utilize the Town's pavement preservation contract pricing. Municipalities initiate ILAs which provide a mechanism for each entity to utilize bid pricing and share in the purchase of goods and services. The ILA is a general reciprocal agreement and is beneficial to both entities through anticipated savings. The ILA provides a mechanism for each municipality to pay a contractor directly for work performed and eliminates the need for separately bidding the work. In response to Mayor Beecherl's question about the Town liability in an ILA, Matthew Boyle, Town Attorney, answered that there is none and State law allows cities to enter ILAs. Mayor Beecherl asked the Town Council if they had any questions, to which there were none.

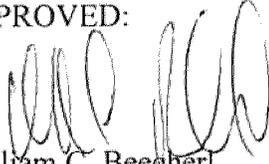
Reports

Review and discuss the monthly Financial and Investment Report for the period ending February 28, 2022. Steve Alexander, CPA., Director of Administrative Services and CFO, presented highlights of the Financial and Investment Report. The Financial and Investment Report is for the period ending March 31, 2022, which marks the completion of the sixth month of the 2021-22 fiscal year. Therefore, the Year-to-Date percentage for budgetary comparison purposes is 50.0%. General and Utility Fund combined revenues amount to \$26,932,994 which is 70.9% of the annual budgeted amounts. The General and Utility Fund combined expenditures and encumbrances amount to \$18,822,282 or 51.1% of the Fiscal Year 2021-22 Combined Budget. Discussion about specific revenue and expenditure categories is included in the accompanying report. The March 2022 Investment Report and Quarterly Investment Report are also provided for the Town Council's review. The total market value of the Town's cash and investment portfolio on March 31st was \$58,171,921, yielding an average weighted return of 0.48%, with an average maturity of 82 days. The current quarter and fiscal year-to-date average yield for the portfolio are 0.48% and 0.42%, respectively. Quarterly and year-to-date investment income was approximately \$55,420 and \$99,128, respectively. These reports were provided to the Finance & Audit Advisory Committee on May 20, 2022. Mayor Beecherl asked the Town Council if they had any questions, to which there were none.

Mayor Beecherl adjourned the study session meeting at 8:45 a.m.

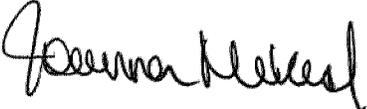
APPROVED on this 21st day of June 2022.

APPROVED:



William C. Beecher
Mayor

ATTEST:



Joanna Mekeal
Town Secretary