

MINUTES OF A MEETING OF THE TOWN COUNCIL OF THE TOWN OF HIGHLAND PARK, TEXAS, HELD AT THE TOWN HALL, 4700 DREXEL DRIVE, HIGHLAND PARK, TX, 75205, AT 8:00 A.M. ON TUESDAY, APRIL 19, 2022.

Present at the meeting were Mayor Margo Goodwin and Town Council Members Jimmy Grisham, Marc Myers, Lydia Novakov, and Craig Penfold. Mayor Pro Tem David Dowler joined the meeting virtually at approximately 8:07 a.m.

Mayor Goodwin introduced herself, called the work session to order at 8:00 a.m., and asked if any Town Council Members wished to discuss any of the items on the Regular Agenda. Hearing none, Mayor Goodwin closed the work session at 8:00 a.m.

Council Member Jimmy Grisham gave the Invocation.

Mayor Goodwin asked if anyone wished to address the Town Council and explained that the Town Council may not discuss or make decisions on items not listed on the agenda. Issues raised may be referred to staff for research and possible future action.

Doug Bedner, 4545 Fairway Avenue, stated he has seen large trees that continue to be removed and they are not always being replaced. Mr. Bedner requested the Town Council to consider: (1) requiring property owners to obtain a permit before removing a tree; (2) the property owner will then be required to replant a new tree; and (3) create an ordinance to enforce the requirements for tree preservation. Mr. Bedner added living in the Town of Highland Park is most enjoyable and thanked the Mayor and Town Council for their time.

Mayor Goodwin thanked Mr. Bedner for his comment.

### ***PROCLAMATION***

Mayor Goodwin presented a proclamation to the Department of Public Safety designating April 10-16, 2022, as National Public Safety Telecommunicators Week. Kelle Hall, Communications Supervisor, and Ayanna Hingle, Communication Manager, were present to receive the proclamation. Paul Sandman, Director of the Public Safety Department, explained there are 10 employees that work in the Communication Department and explained the importance of their roles in the department. Chief Sandman added that Ayanna Hingle was recently recognized by the Texas Chapter of the Association of Public-Safety Communication Officials. The Texas Chapter President awarded Ayanna the prestigious President's Award. Mayor Margo Goodwin thanked the Communications Department for all of their hard work.

### ***PUBLIC HEARING***

*Conduct a public hearing to receive a recommendation from the Zoning Commission and receive public comments regarding a request to amend the Town's Zoning Ordinance by combining the properties at 4636 and 4642 Belclaire Avenue into a combined building site. Hugh Pender, Director of Development Services, explained that on March 23, 2022, the Zoning Commission*

conducted a public hearing to receive public comments and review a request for the combination of building sites at 4636 and 4642 Belclaire Avenue. Five citizens spoke in favor of the request. Another citizen was concerned that in the future the current owner could sell the property and a larger home be built that may not fit the character of the existing neighborhood. While not formally in opposition her comments became part of the record. The Zoning Commission voted unanimously to recommend approval to the Town Council. Mayor Goodwin asked if anyone wished to make a comment, to which there was none.

### ***CONSENT AGENDA***

On a motion by Council Member Craig Penfold, seconded by Council Member Marc Myers, the Town Council voted unanimously to approve Items A. through D. on the Consent Agenda. Prior to the vote, Mayor Goodwin explained that the Town Council reviewed these items prior to the meeting.

- A. Consider approval of a professional services agreement with Kimley-Horn and Associates, Inc. for the preparation of Phase II of the Master Drainage Plan.*
- B. Consider approval to extend the construction time for a new single-family residence at 4266 Bordeaux Avenue.*
- C. Consider approval of the minutes of the Town Council meeting held on April 5, 2022.*
- D. Consider approval of the minutes of the Town Council study session held on April 5, 2022.*

### ***MAIN AGENDA***

*Consider approval of an ordinance amending the Town's Zoning Ordinance by combining 4636 and 4642 Belclaire Avenue into one building site and adding 4636 Belclaire Avenue as a combined building site in Code of Ordinances, Zoning Ordinance, Chapter 14, Subsection 26-101(b).* Hugh Pender, Director of Development Services, stated this agenda item is a companion to the Town Council Public Hearing. The combination of the properties at 4636 and 4642 Belclaire Avenue on the Zoning Map will create a combined building site. 4636 Belclaire Avenue will be added to the list of combined building sites in Subsection 26-101 (b) of the Town's Zoning Ordinance. This process is permanent and irreversible, running with the property in perpetuity. An acknowledgement is part of both the signed application and the proposed replat document that will be recorded at Dallas County. Mayor Goodwin asked Patrick McGee, property owner, if he understood once the properties are combined, they cannot be separated. Mr. McGee confirmed that he understood. On a motion by Council Member Lydia Novakov, seconded by Council Member Jimmy Grisham, the Town Council voted unanimously to approve of an ordinance amending the Town's Zoning Ordinance by combining 4636 and 4642 Belclaire Avenue into one building site and adding 4636 Belclaire Avenue as a combined building site in Code of Ordinances, Zoning Ordinance, Chapter 14, Subsection 26-101(b). Mr. McGee thanked the Town Council and gave high remarks for the Town staff and their assistance.

Mayor Goodwin adjourned the Town Council meeting at 8:26 a.m.

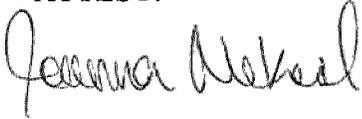
Approved on this the 3<sup>rd</sup> day of May 2022.

APPROVED:



Margo Goodwin  
Mayor

ATTEST:



Joanna Mekeal  
Town Secretary