

MINUTES OF AN ONLINE MEETING OF THE TOWN COUNCIL OF THE TOWN OF HIGHLAND PARK, TEXAS, HELD VIA VIDEOCONFERENCE, AT 8:00 A.M. ON TUESDAY, JANUARY 5, 2021.

Joanna Mekeal, Town Secretary, explained that as provided by the State of Texas, this online Town Council meeting could be viewed online or listened to by telephone, and gave the toll-free and alternate telephone numbers, the access number for citizens to call, and the website link to view the meeting. The public was provided an opportunity to email a question or comment, which closed at 3:00 p.m. on Monday, January 4, 2021.

Mrs. Mekeal conducted a roll call of the Town Council Members. Present at the meeting were Mayor Margo Goodwin, Mayor Pro Tem David Dowler, and Town Council Members Jimmy Grisham, Marc Myers, Lydia Novakov, and Craig Penfold.

Mayor Goodwin introduced herself, called the work session to order at 8:03 a.m., and asked if any Town Council Members wished to discuss any of the items on the Regular Agenda. Hearing none, Mayor Goodwin closed the work session at 8:03 a.m.

Council Member Myers gave the Invocation.

Mayor Goodwin asked if anyone calling in wished to address the Town Council and explained that the Town Council may not discuss or make decisions on items not listed on the agenda. Issues raised may be referred to staff for research and possible future action. At this time, Matthew Masters shared that he will conduct a peaceful protest with the intention of compelling the Town to generate a bill of rights for homeless people. Mr. Masters also referenced a plant grown in Africa, iboga, which he believes can cure drug addiction.

PUBLIC HEARING

Conduct the continuation of a public hearing to consider a request to amend Planned Development No. 2 Ordinance for placement of a business/tenant signage on an existing screening wall at 4300 MacArthur Avenue. Matthew Boyle, Town Attorney, explained the briefing. This item is provided as an opportunity for the Town Council to consider a request to amend Planned Development No. 2 for the commercial property located at 4300 MacArthur Avenue to provide for business/tenant signage. The public hearing held on December 1, 2020, was continued to the Town Council meeting on January 5, 2021. The property owner submitted a revised request to install no more than six tenant signs on the wall. The original request included twelve tenant signs. On October 6, 2020, the Town Council referred this item to the Zoning Commission. On October 28, 2020, the Zoning Commission conducted a public hearing to receive public comments and review the request. Aside from the applicant, there were no property owners speaking for or against the request. The Zoning Commission voted unanimously to recommend approval of the request. The Town has not received any verbal or written comments in support or against the request. At the conclusion of the public hearing, an ordinance will be presented for the Town Council's consideration to amend Planned Development No. 2 Ordinance for placement of business/tenant signage on an existing screening wall at 4300 MacArthur Avenue. The Mayor asked if any citizens would like to make a comment or ask a question, to which there were none. Council Member

Penfold shared that the new mockup has six signs which is an improvement compared to the original mockup, however in the last public hearing it was stated, from a representative of the owner, that their intent was to only have two or three signs.

Conduct a public hearing to consider a request to modify parking restrictions in the 4200 block of Livingston Avenue to Resident-only parking and eliminating the two-hour parking restriction on the south side of the block. Paul Sandman, Director of Public Safety, stated that the residents of the 4200 block of Livingston Avenue have submitted a petition to the Town Council to modify the current Residential-Only Parking Program under Sec. 12.07.153, Ordinance 1976, of the Town of Highland Park's Code of Ordinance. On December 1, 2020, Town Council reviewed this request at the study session. The Town received a petition to modify the south side of the 4200 block of Livingston Avenue to Resident-only parking and eliminate the two-hour parking restriction. At the conclusion of the public hearing, an ordinance will be presented for the Town Council's consideration to modify the Resident-only parking in the 4200 block of Livingston Avenue. The Town received one written comment regarding this request from Marty and Page Wick (4300 Livingston Avenue). They inquired if the petition was in response to short term impacts associated to the pandemic or the current parking lot construction in the Highland Park Village. Chief Sandman confirmed that the parking has not increased due to the pandemic and parking lot construction; parking was congested in the 4200 block of Livingston Avenue before these events occurred. The Mayor asked if any citizens would like to make a comment or ask a question. Marty Wick joined the call and asked if there was a formal analysis of the parking congestion related to the surrounding streets, especially those that already receive customer parking from the Highland Park Village, specifically in the 4300 block of Livingston Avenue. Chief Sandman confirmed there was no formal parking analysis performed. If residents in surrounding blocks experience similar traffic congestion, Chief Sandman encouraged residents to follow the same process as the residents in the 4200 block of Livingston Avenue, to have the congestion addressed. Chief Sandman asked Mr. Wick to reach out to him if he does observe parking congestion on his block.

CONSENT AGENDA

On a motion by Council Member Novakov, seconded by Council Member Myers, the Town Council voted unanimously to approve Items A. through D. on the Consent Agenda. Prior to the vote, Mayor Goodwin explained that the Town Council reviewed these items prior to the meeting. She asked if any Town Council Member wished to ask questions or make any revisions or corrections, to which there was no response.

- A. Consider approval of the Town Council meeting schedule for the year 2021.*
- B. Consider approval of the minutes of the Town Council meeting held on December 1, 2020.*
- C. Consider approval of the minutes of the Town Council study session held on December 1, 2020.*
- D. Consider approval of a resolution validating the review of the Statement of Investment Policies as adopted by the Town of Highland Park and approving recommended changes.*

MAIN AGENDA

Consider approval of an ordinance amending Planned Development No. 2 for placement of a business/tenant signage on an existing screening wall at 4300 MacArthur Avenue. Matthew Boyle, Town Attorney, explained this item is provided as an opportunity for the Town Council to consider a request to amend PD-2 for the commercial property located at 4300 MacArthur Avenue to provide for business/tenant signage. The public hearing on December 1, 2020 was continued to the January 5, 2021, Town Council meeting. The property owner submitted a revised request to install no more than six, previously requested twelve, tenant signs on the wall. Council Member Penfold made a motion to approve the item contingent that they limit the allowed tenant signs to no more than three instead of six as proposed. There was no motion to second. A motion was made by Council Member Grisham to approve the presented request, seconded by Council Member Myers, the Town Council voted unanimously to approved Ordinance No. 2074 amending Planned Development No. 2 for placement of a business/tenant signage on an existing screening wall at 4300 MacArthur Avenue. Council Member Penfold stated that he yields to the consensus of the Town Council. He stated that the current mockup was a vast improvement from the original mockup presented on December 1, 2020.

ORDINANCE NO. 2074

AN ORDINANCE OF THE TOWN OF HIGHLAND PARK, TEXAS (“TOWN”) AMENDING CHAPTER 14, ZONING, OF THE CODE OF ORDINANCES OF THE TOWN OF HIGHLAND PARK, TEXAS, AMENDING THE COMPREHENSIVE SITE PLAN OF PLANNED DEVELOPMENT DISTRICT PD 2, TO ALLOW FOR THE ADDITION OF 12 TENANT NAME SIGNS TO AN EXISTING SCREEN WALL FOR THE OFFICE BUILDING KNOWN AS 4300 MACARTHUR AVENUE; PROVIDING A VALIDITY CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR INCORPORATION INTO THE CODE OF ORDINANCES; AND PROVIDING AN EFFECTIVE DATE.

Consider approval of an ordinance modifying the 4200 block of Livingston Avenue, Resident-only parking area designation by eliminating the two-hour parking restriction on the south side of the block. Chief Sandman explained the residents in the 4200 block of Livingston Avenue requested the Town Council modify parking restrictions on their block. Residents submitted a petition including twelve of the twelve residents in support of prohibiting general public parking on the south side of their block. Chief Sandman stated there are four key features of the petition include: (1) non-permitted delivery vehicles would not be allowed to park for more than five minutes; (2) raise the number of resident permits issued to each address, from two permits to three; (3) raise the number of guest permits issued to each address, from two permits to five; and lastly, (4) resident-parking only permits would be modified to be a sticker affixed to the vehicle windshield. Council Member Novakov clarified that the five-minute limitation for deliveries would be for residents, not deliveries made by the Highland Park Village. Chief Sandman confirmed that was correct and there is a designated space at the Highland Park Village where delivery trucks can park. On a motion by Council Member Penfold, seconded by Council Member Myers, the Town Council voted unanimously to approve Ordinance No. 2075 modifying the 4200 block of

Livingston Avenue, Resident-only parking area designation by eliminating the two-hour parking restriction on the south side of the block.

ORDINANCE NO. 2075

AN ORDINANCE OF THE TOWN OF HIGHLAND PARK, TEXAS AMENDING THE CODE OF ORDINANCES OF THE TOWN OF HIGHLAND PARK, **CHAPTER 12, TRAFFIC AND VEHICLES, SECTION 12.07.082 PARKING PROHIBITED AT ALL TIMES AND SECTION 12.07.085 PARKING LIMITED TO TWO HOURS**; PROVIDING FOR INCORPORATION INTO THE CODE OF ORDINANCES; PROVIDING A PENALTY CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

Mayor Goodwin adjourned the Town Council meeting at 8:31 a.m.

Approved on this the 19th day of January 2021.

APPROVED:


Margo Goodwin
Mayor

ATTEST:


Joanna Mekeal
Town Secretary