

MINUTES OF AN ONLINE STUDY SESSION OF THE TOWN COUNCIL OF THE TOWN OF HIGHLAND PARK, TEXAS, HELD VIA VIDEOCONFERENCE, AT 8:31 A.M. ON TUESDAY, JANUARY 5, 2021.

Prior to the study session, Joanna Mekeal, Town Secretary, explained that as provided by the State of Texas, this online Town Council study session could be viewed via the Town's website, or listened to by telephone, and gave the toll-free and alternate telephone numbers, as well as the access number for citizens to call. Mrs. Mekeal conducted a roll call of the Town Council Members. Present at the study session were Mayor Margo Goodwin, Mayor Pro Tem David Dowler, and Town Council Members Jimmy Grisham, Marc Myers, Lydia Novakov, and Craig Penfold.

UPCOMING AGENDA DISCUSSION

Action

Review, discuss, and consider approval of a resolution confirming the Mayor's appointment of Alternate Member Joan Clark to a Member of the Board of Adjustment and Planning Review Board. Joanna Mekeal, Town Secretary, explained on December 1, 2020, the Town received notification from Member Sherri Baer that she would be unable to complete her service to the Board of Adjustment and Planning Review Board ("Board"). Mayor Margo Goodwin has selected Alternate Board Member Joan Clark, who is agreeable, as a Member of the Board. The Mayor added that on February 4, 2020, the Town Council approved Ordinance No. 2059 and it provides that the Chair and Members shall serve for not more than three successive two-year terms beginning in June of 2020. Alternate Members who transition to a Member of the Board will reset the three successive two-year terms. As an Alternate Member, Mrs. Clark was eligible to serve until June 2024. With her new appointment as a Member, she will now be eligible to serve on the Board for three two-year terms. The Mayor asked for any questions from the Town Council, to which there was none. On a motion by Council Member Novakov, seconded by Council Member Grisham, the Town Council voted unanimously to approve Resolution No. 002-21 confirming the Mayor's appointment of Alternate Member Joan Clark to a Member of the Board of Adjustment and Planning Review Board.

RESOLUTION NO. 002-21

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF HIGHLAND PARK, TEXAS, IN COMPLIANCE WITH CHAPTER 2256 OF THE TEXAS GOVERNMENT CODE, VALIDATING THE REVIEW OF THE STATEMENT OF INVESTMENT POLICIES AS ADOPTED BY THE TOWN OF HIGHLAND PARK.

Consent

Review and discuss a professional services agreement with Kimley-Horn and Associates, Inc. for the preparation of Phase I of the Master Drainage Plan. Lori Chapin, Director of Engineering, explained in 2019, the Town selected Kimley-Horn and Associates as its consulting engineer to assist with the evaluation and design of stormwater projects. The professional services agreement specifies that engineering firm will provide Phase I of the Master Drainage Plan ("Plan") for existing storm infrastructure within the Town limits. The services for the Plan include field

observation and inventory of existing stormwater facilities in the Town limits, preparation of a GIS database of the storm infrastructure, mapping of the drainage areas for the inlets and storm drain system within the Town limits, and modeling of the storm infrastructure to evaluate the level of service provided by the existing facilities. The Plan is anticipated to be completed in two phases over the course of two years. This contract covers the first phase of the plan. When complete, the Plan will help the Town identify amendments to the Town's Capital Improvement Plan (CIP) related to the Stormwater Fund for future drainage infrastructure improvements. The Mayor asked for any questions from the Town Council, to which Council Member Penfold asked if this plan would encompass the entire Town of Highland Park. Ms. Chapin confirmed it will encompass the entire Town.

Reports

Review and discuss the Town of Highland Park's 87th Texas Legislative Program for 2021. Bill Lindley, Town Administrator, explained during each legislative session, the Texas Legislature considers thousands of bills and amendments, many of which impact the Town's operations and residents. The purpose of the Town's Legislative Program ("Program") is to advocate for State legislation aimed to establish sound public policy for responsible governance, protect and enhance public health; safety and welfare; and help the Town deliver high-quality services to its residents. The Town of Highland Park ("Town") and City of University Park ("City") coordinate issues as part of joint Program that reflects the interests common to municipalities throughout the State as well as the interests unique to the Park Cities. The Program is presented to the local State Representative and State Senator. Guided by the Program, Town and City staff monitor pending legislation. For example, on high priority issues like local control, property tax, and qualified immunity for public officials particularly police officers: advocacy, correspondence, and briefing materials are prepared for the two Mayors to use in communication with State elected officials, such that the resulting legislation reflects the Town and City interests. The Mayor asked for any questions, to which there was none.

CLOSED SESSION

- 1. In accordance with the Texas Government Code, Chapter 551, Subchapter D, Section 551.072 – REAL ESTATE – the Town Council will convene into closed session to deliberate the purchase, exchange, lease, or value of real property, to wit: a parcel of land owned by the Town located at 2500 Conveyor Lane, in the City of Dallas.*
- 2. In accordance with the Texas Government Code, Chapter 551, Subchapter D, Section 551.072 – REAL ESTATE – the Town Council will convene into closed session to deliberate the purchase, exchange, lease, or value of real property (West side governmental and public uses).*

Mayor Goodwin recessed the study session at 8:48 a.m. and convened a closed session pursuant to: (1) Section 551.072 of the Texas Government Code to deliberate the purchase, exchange, lease, or value of real property, to wit, a parcel of land owned by the Town located at 2500 Conveyor Lane, in the City of Dallas; and (2) Section 551.072 of the Texas Government Code to deliberate the purchase, exchange, lease, or value of real property, located on the West side governmental and public uses.

Mayor Goodwin ended the closed session at 9:45 a.m. and reconvened the study session in open session at 9:48 a.m.

OPEN SESSION

1. Pursuant to Section 551.102 of the Texas Government Code, the final action, decision, or vote regarding Closed Session Item 1. above, shall be made, if any.

No action, decision, or vote was taken on Open Session Item 1.

2. Pursuant to Section 551.102 of the Texas Government Code, the final action, decision, or vote regarding Closed Session Item 2. above, shall be made, if any.

On a motion made by Mayor Pro Tem Dowler and seconded by Council Member Grisham, the Town Council voted unanimously to approve a Contract of Sale with Central Christian Church of Dallas and authorize the Mayor to execute same and all other associated documents and to take all other necessary action.

Mayor Goodwin adjourned the study session at 9:49 a.m.

APPROVED on this 19th day of January 2021.

APPROVED:



Margo Goodwin
Mayor

ATTEST:



Joanna Mekeal
Town Secretary