

MINUTES OF AN ONLINE MEETING OF THE TOWN COUNCIL OF THE TOWN OF HIGHLAND PARK, TEXAS, HELD VIA VIDEOCONFERENCE, AT 8:00 A.M. ON TUESDAY, AUGUST 4, 2020.

Tempest Brunson, Interim Town Secretary, explained that as provided by the State of Texas, this online Town Council meeting could be viewed online or listened to by telephone, and gave the toll-free and alternate telephone numbers, and the access number for citizens to call. The public was provided an opportunity to email a question or comment, which closed at 3:00 p.m. on Monday, June 20, 2020. Mrs. Brunson conducted a roll call of the Town Council Members. Present at the meeting were Mayor Margo Goodwin, Mayor Pro Tem David Dowler, and Town Council Members Jimmy Grisham, Marc Myers, Lydia Novakov, and Craig Penfold.

Mayor Goodwin introduced herself, called the work session to order at 8:03 a.m., and asked if any Town Council Members wished to discuss any of the items on the Regular Agenda. Hearing none, Mayor Goodwin closed the work session at 8:03 a.m.

Council Member Novakov gave the Invocation.

Mayor Goodwin asked if anyone calling in wished to address the Town Council and explained that the Town Council may not discuss or make decisions on items not listed on the agenda. Issues raised may be referred to staff for research and possible future action. No callers responded.

On a motion by Council Member Myers, seconded by Mayor Pro Tem Dowler, the Town Council voted unanimously to approve Items A. and B. on the Consent Agenda. Prior to the vote, Mayor Goodwin explained that the Town Council reviewed these items prior to the meeting. She asked if any Town Council Member wished to ask questions or make any revisions or corrections, to which there was no response.

A. Consider approval of the minutes of the Town Council meeting held on July 21, 2020.

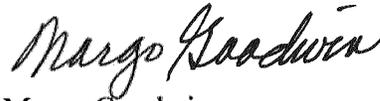
B. Consider approval of the minutes of the Town Council study session held on July 21, 2020.

Consider approval of the Town Council confirmation of the Department of Public Safety Director appointment by the Town Administrator. Bill Lindley, Town Administrator, explained the briefing. This agenda item is provided as an opportunity for the Town Council to confirm the appointment of Assistant Director Paul Sandman to the position of Director of Public Safety. Section 4.01 of the Town Charter provides for the Town Administrator's appointment of the position with confirmation by the Town Council. On a motion by Council Member Penfold, seconded by Council Member Novakov, the Town Council voted unanimously to approve the appointment of Paul Sandman, Assistant Director, to Director of Public Safety. The Mayor then asked Director Sandman to introduce the new Assistant Director of Public Safety, Wayne Kilmer.

Review, discuss, and consider approval engaging BKD, LLP as the Town's independent auditor to conduct the annual audit for the fiscal year ending September 20, 2020. Steve Alexander, Director of Administrative Services & CFO, explained the briefing. During Fiscal Year ("FY") 2014-15, staff conducted a Request for Proposals from external accounting firms to provide independent auditing services. Through that process, staff recommended to the Finance & Audit Advisory Committee that BKD, LLP ("BKD") be engaged to conduct the annual audit for FY 2014-15. The Finance & Audit Advisory Committee supported this recommendation and recommended that the Town Council engage BKD to provide auditing services for the Town. The agreement was completed in FY 2018-19 and staff has been satisfied with the work performed by BKD. Staff is requesting BKD, LLP be engaged for an additional year to complete the annual audit for FY 2019-20. This request was presented to the Finance & Audit Committee and they were in support of the recommendation. On a motion by Council Member Novakov, seconded by Mayor Pro Tem Dowler, the Town Council voted unanimously to approve engaging BKD, LLP as the Town's independent auditor to conduct the annual audit.

Approved on this the 18th day of August 2020.

APPROVED:



Margo Goodwin
Mayor

ATTEST:



Tempest Brunson
Interim Town Secretary